

A Submission Cover Page must be included with every offline submission to the Bank Act Security Registry, unless submitting online at www.basr.ca.

**FOR PROPER PROCESSING, PLEASE ENSURE ALL PAGES OF THIS FORM ARE SUBMITTED.
FORMS WITH MISSING PAGES WILL BE RETURNED.**

Registration Type	Registration Fee	Offline Output Fee	
		In Person, Fax, or Email	Mail
Registration of NOI	\$8.00	No Charge	\$10.00
Registration of NOI with post-search	\$12.00	No Charge	\$10.00
Registration of COR	No Charge	No Charge	\$10.00
Amendment of NOI	\$3.00	No Charge	\$10.00
Error Correction (NOI or COR)	\$3.00	No Charge	\$10.00
Reinstatement of NOI	\$8.00	No Charge	\$10.00

Total Registration Fee = Registration Fee + Applicable Offline Output Fee

Search Type	Search Fee	Offline Output Fee		
		In Person	Fax	Mail
Search NOI – by number or debtor name	\$8.00	No Charge	\$7.00	\$10.00
Copy of NOI or COR	\$3.00	No Charge	\$7.00	\$10.00

Total Search Fee = Search Fee + Applicable Offline Output Fee

Fees

Registration or Search Fee:

\$ _____

Offline Output Fee:

\$ _____

TOTAL FEES:

\$ _____

Submissions will be returned if sufficient funds are not available at the time of processing.

Payment Methods & Province

• On BASR account – BASR Account Number: _____

For credit card payment or to learn about other payment options, call the BASR Call Centre at 1-833-550-5501.

DO NOT include your credit card information anywhere on these forms.

• Province of Register: _____

Paper Forms Submission Methods

The received date for the submission is the date the forms are received at the BASR Central Processing Facility.

Email: ask@basr.ca

(Registration Events Only)

Mail: BASR Central Processing Facility

1301 - 1st Avenue

Regina, SK S4R 8H2

Fax: (306) 205-7844

Customer Reference Number (optional)

• Your Reference Number: _____

Did you know...search results and requests for copies of documents are automatically fulfilled and available for download when filed online at www.basr.ca.

Visit our website or contact our BASR Customer Support Team for more information:

www.basr.ca

1-833-550-5501

ask@basr.ca

Complete the form below and include a Notice of Intention form that includes the required information outlined in the Registration of Bank Special Security Regulations, Schedule III.

1 DEBTOR INFORMATION

Instructions:

- List all debtors that are included in the attached Notice of Intention form from the lending bank. Debtors can be any combination of individuals and/or companies.

► Debtor Name(s)

- For each debtor, select if debtor is individual or company and provide required name information

1	Select <u>only</u> one: <input type="checkbox"/> Individual <input type="checkbox"/> Company	First Name: (Required)	Middle Name:	Last Name: (Required)	Suffix:
	Company Name: (Required)				
2	Select <u>only</u> one: <input type="checkbox"/> Individual <input type="checkbox"/> Company	First Name: (Required)	Middle Name:	Last Name: (Required)	Suffix:
	Company Name: (Required)				
3	Select <u>only</u> one: <input type="checkbox"/> Individual <input type="checkbox"/> Company	First Name: (Required)	Middle Name:	Last Name: (Required)	Suffix:
	Company Name: (Required)				

2 PRINCIPAL MAILING ADDRESS OF DEBTOR(S)

Note: Each number below corresponds to the Debtor # in Section 1 above.

1	Mailing Address:	City:	Postal Code:
		Province:	
2	Mailing Address:	City:	Postal Code:
		Province:	
3	Mailing Address:	City:	Postal Code:
		Province:	

3 BANK INFORMATION

Bank Name:	Bank Number:	Transit Number:
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4 PROVINCE OF REGISTRY

Province:

5 SUBMITTER INFORMATION AND NOTIFICATION PREFERENCE

Submitter Information (Submitter must be an individual)

*Indicates mandatory fields

*First Name:	*Last Name:
*Mailing Address:	*Phone Number:
	Fax Number:

Email Address:

Preferred Notification Method

Registry communication with the Submitter regarding this request will use the method selected below and the Submitter's information provided on this form.

However, if a BASR Account Number is provided on the submission cover page, communication will be sent to the address information associated with that BASR Account Number.

► **Select only one (1):**

Note: If the preferred notification method is not indicated or incomplete, the default method will be mail and associated fees will apply.

Email Mail Fax In Person